

FaithBridge UMC Ministerial Staff Job Descriptions

194 Aho Road, Blowing Rock, NC 28607

Director of Children's Ministries –

A. Position Summary:

Responsible for all aspects of the Children's Ministry (birth - 5th grade) to create a welcoming setting for members and visitors to participate.

B. General Responsibilities:

1. Engage with the staff and volunteers to support the overall mission statement, practices, values, and standards of FaithBridge United Methodist Church.
2. Manage (plan, organize, implement and continually improve) the actions for the assigned area of responsibilities.
3. Work with church resources to achieve the goals.
4. Coordinate with other ministries of FaithBridge UMC.
5. Follow through to completion.

C. Specific Responsibilities:

1. Have direct oversight of all existing ministries and development of new ministries related to children (birth-5th grade)
2. Supervise the Sprouts (birth through age 4) Room Staff workers
3. Practice Safe Sanctuary procedures and ensure that FaithBridge UMC is compliant with all Safe Sanctuary regulations
4. Be responsible for oversight of the Children's Ministry Team
5. Be responsible for recruiting, training, scheduling and resourcing the adult volunteers
6. Provide weekly educational, creative and age appropriate worship opportunities for all Children's Ministry participants
7. Provide a Children's Sermon at the Sunday Worship Service.
8. Vision and implement goals that will continue the growth and development of the Children's Ministry
9. Ensure the Children's Ministry is aligned with FaithBridge's vision
10. Budget for the Children's Ministry and secure necessary supplies for children's classes and activities
11. Participate as a full member of the Ministry Staff Team, including attendance at weekly staff and Leadership Team Meetings
12. Perform other responsibilities as assigned by the Lead Pastor

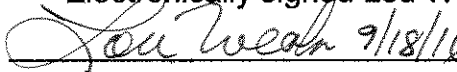
D. Reporting:

1. Reports and receives direction from the Pastor.
2. Reports to the Faith Bridge UMC Staff Parish Relations Committee (SPRC).
3. Responds to and is available to communicate with individuals promptly (at least within 24 hours) regarding assigned areas of responsibility.

 10/4/16

Reviewed by Pastor: signature/date

Electronically signed Lou Weaks 9-18-16

 9/18/16

Reviewed by SPRC Chairman: signature/date

reformatted 7-28-16 by Weaks

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